# **Frequently Asked Questions For Employers**

### When does registration open/close?

Employers may register beginning on Monday, March 17th. Early bird pricing ends on Monday, April 14. Registration closes on Monday, May 19th.

### Who can participate in the Bay Area Law Student Career Fair?

Any law firm, corporate in-house legal department, government agency, nonprofit, or other private/public legal employer seeking to hire entry-level attorneys is welcome to participate.

# Is the Bay Area Law Student Career Fair virtual or in-person?

The career fair will continue to be virtual.

# How do I register?

**Step 1:** Go to The Bar Association of San Francisco's Bay Area Law Student Career Fair site here <u>Bay Area Law Student Career Fair - BASF Registration</u> to pay your registration fee. Once you have completed this step, go on to step 2.

**Step 2:** Go to the FloRecruit website provided here <u>Bay Area Law Student Career Fair - Flo Recruit Registration</u>. Create a job posting and select the number of interview schedules you are interested in. Once you have completed this step and registration fee has been processed, you have completed the registration process.

#### What do I do after I've paid for my registration?

Once you have paid for your registration, you will receive a confirmation via email if paid via credit card. If paying via check, a receipt will be provided once the check has been processed. Please allow 5-10 business days to process check. We highly encourage you to remit payment as soon as possible. Be sure to complete step 2 in FloRecruit.

# When will I be notified that my registration is complete?

Once you have completed steps 1 and 2 and registration fee has been processed, you have completed the registration process.

### Is the career fair preselect or lottery-based?

This year, the career fair will be 100% preselect.

### When will I receive my final schedule?

You will receive an email with your final interview on Monday, June 30.

# Is there any other programming associated with the career fair?

A virtual panel discussion will be held on Thursday, July 10. This panel is open to all registered students and employers. An email and calendar invite will be sent to all participating employers and law students.

# What platform is the career fair utilizing to host the interviews?

The career fair is utilizing FloRecruit as its online virtual recruiting platform. To learn more about FloRecruit, please visit their website at <a href="https://start.florecruit.com/">https://start.florecruit.com/</a>.

# What if I am experiencing issues the day of the career fair?

For technical issues, please contact FloRecruit's customer support chat. You can reach this chat by clicking the blue circle in the bottom of your FloRecruit window. We recommend ensuring you have a stable and reliable internet connection to avoid any technical issues the day of the interview.